

EASTLAND COMMUNITY UNIT SCHOOL DISTRICT #308

Board of Education Meeting

October 17, 2018

6:31 p.m.

Lorrie Heeren, Presiding

MEMBERS PRESENT: Lorrie Heeren, Brian Heldt, Karl Henze, Anthony Preston, Steven Snider, and Jennifer Sturtevant

ADMINISTRATORS PRESENT: Mark D. Hansen, Monica Burkholder, Angela Mahoney

OTHERS PRESENT: Michele Hartman, Nicole Brinker, Morgan Johnson, Rachael Nielsen, Chad Waller

ADOPTION OF BOARD OF EDUCATION AGENDA:

A motion was made by **Heldt** and seconded by **Preston** to adopt the agenda as presented. Roll call vote showed Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

CONSENSUS ITEMS:

A motion was made by **Heldt** and seconded by **Sturtevant** to accept the consensus items as presented:

- Minutes of the September 19, 2018 Regular Board of Education meeting; destruction of the audiotape minutes of the June 21, 2017 Executive session, per statute;
- Payment of Accounts Payable for the month of October, 2018 in the amount of \$123,956.37;
- Approve the School Treasurer's Report for the month of September, 2018;

Roll call vote showed Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

BOARD INPUT:

The following items were discussed:

- Special Board Meeting on Tuesday, October 30 (Closed Session)
- Dates/Tasks for upcoming Committee Meetings
- Board Convention Plans
- IASB NW Division Dinner - Stillman Valley HS, Mon, Oct 29, 6:00 p.m.
- Principal Appreciation Day - October 26
- Election calendar and open seats

RECOGNITION OF VISITORS:

The Board President thanked all visitors for attending.

COMMUNICATIONS:

Superintendent Hansen shared a few things in the board packet. No discussion took place.

OLD BUSINESS:

> UPDATE ON THE IASB EXECUTIVE SEARCH PROCESS

Dr. Hansen reported that 29 candidates have applied for the Superintendent vacancy. Jim Helton and IASB will be screening those applications now to narrow the pool to six (6) finalists that match the profile built previously.

Karl Henze exited the meeting at 6:48 p.m.

> REPORT ON PUBLICATION OF THE 1ST QUARTER STANDARDS BASED REPORT CARD FOR GRADES K-8

Superintendent Hansen shared a report on the first Standards-Based Report Card which will be distributed digitally through e-mail on Friday, October 26, 2018.

> APPROVAL OF THE 18-MONTH, INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF SHANNON, THE CITY OF LANARK, AND THE EASTLAND BOARD OF EDUCATION

A motion was made by **Snider** and seconded by **Heldt** to approve an 18-month Intergovernmental agreement between the Village of Shannon, the City of Lanark, and the Eastland Board of Education to purchase the services of part-time School Resource Officers with an estimated start date of January 3, 2018 and continuing through June 30, 2020, as presented.

Roll call vote showed Heeren, Heldt, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

> PROPOSALS AND APPROVAL OF A PLANS AND TIMELINE FOR STRATEGIC PLANNING

A motion was made by **Heldt** and seconded by **Sturtevant** to approve the plan and timeline for strategic planning, as presented.

Roll call vote showed Heeren, Heldt, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

➤ **PRESENTATION AND APPROVAL OF THE FY 2018 AUDIT AND ANNUAL FINANCIAL REPORT**

Dr. Hansen made a brief presentation on the Audit and Annual Financial Report. The report showed no material or significant weaknesses in accounting practices. The District scored a 3.9 on a 4.0 scale on the state's Financial Profile, earning a designation as "Recognition" status, the highest of four designations awarded.

A motion was made by **Snider** and seconded by **Heeren** to approve the FY 2018 Audit and Annual Financial Report, as presented.

Roll call vote showed Heeren, Heldt, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

➤ **PRESENTATION ON 1ST QUARTER FINANCIAL REPORT FOR FY 2019**

Superintendent Hansen gave a brief presentation on the 1st quarter financials and indicated that expenditures seem to be in line with projections to date.

NEW BUSINESS:

➤ **REPORT ON STATE ISSUED REPORT CARD**

The Board received some general information on the new School Report Cards that will be unveiled by the Illinois State Board of Education later this month. Hansen explained that schools will be rated according to one of four designations: Exemplary, Commendable, Underperforming or Lowest performing. Only schools that have been identified as "underperforming" or "lowest performing" have received notification at this time of their designation. Hansen cautioned the Board that he is not sure at this time how the District will score on the new system of measurement and has not received word on the designations assigned to Eastland Elementary or Eastland Jr/Sr High School, but a full analysis and report will be presented in November, along with some regional benchmarking.

➤ **BOARD COMMITTEE REPORTS**

- The Curriculum Committee:
Reported possible minor changes to some high school curriculum and possible changes to the summer school programming, but no plans to make any major changes. Rather than introducing new courses or curriculum the plan is to focus, instead, on improving curriculum alignment with grade level standards.
- The Transportation Committee:
A motion was made by **Heldt** and seconded by **Preston** to approve the plan for leasing buses in 2019-20 and for authorizing the superintendent to seek bids or quotes, as presented.

Roll call vote showed Heeren, Heldt, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

- Policy Committee:

A first reading of proposed policy revisions was heard. A final reading and approval is scheduled for November.

- Finance Committee:

Superintendent Hansen gave a report on the District's financial position and 3-year projections. Hansen explained that budgets for the next three years should be balanced in the aggregate, but that it is possible that the Ed Fund budget could run a small deficit by the end of the third year. This would be due to increases in costs for salaries, benefits, or additional staffing or services. He recommended that the Board plan carefully, watch for fluctuations in enrollment, and that they focus on leveraging expenditures in those areas that evidence and research show are most likely to improve outcomes for students.

- Facilities Committee:

A motion was made by **Heldt** and seconded by **Sturtevant** to approve a 3-year facility improvement plan, and to authorize the superintendent to contract with Richard L Johnson, Architects, regarding fees for designing and bidding for remodeling the Eastland Elementary Office in Shannon, as presented.

Roll call vote showed Heeren, Heldt, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

➤ **1ST READING OF PROPOSED LEVY FOR DECEMBER 2018**

- The Board briefly discussed the tentative levy for approval in December, 2018. A final proposal will be presented in November and approved by the Board in December.

➤ **APPROVAL OF BIDS FOR SNOW REMOVAL**

A motion was made by **Sturtevant** and seconded by **Preston** to approve the bid for snow removal from Kaus Seed at a rate of \$120/hr/equipment, as presented.

Roll call vote showed Heeren, Heldt, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

➤ **APPROVAL TO PAY ASSESSMENT FOR EMERGENCY BOILER REPAIR TO THE WACC**

A motion was made by **Heldt** and seconded by **Heeren** to pay an assessment for emergency boiler repair to the WACC through the Fire/Safety Fund, as presented.

Roll call vote showed Heeren, Heldt, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

➤ **APPROVAL OF BOOSTER CLUB REQUEST**

A motion was made by **Sturtevant** and seconded by **Preston** to approve the Booster Club sponsorship of the Lanark Community Club Basketball Camp for students in grades 1-4 at Eastland Elementary School in December, as presented.

Roll call vote showed Heeren, Heldt, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

CLOSED SESSION:

A motion was made by **Heldt** and seconded by **Sturtevant** to enter into closed session at 7:59 p.m. to consider information regarding:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(9).

Roll call vote showed Heeren, Heldt, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

A motion was made by **Heldt** and seconded by **Heeren** to exit closed session at 8:25 p.m. Voice vote showed all ayes. **Motion carried.**

A motion was made by **Heldt** and seconded by **Preston** to approve closed session minutes. Voice vote showed all ayes. **Motion carried.**

➤ **APPROVAL OF PERSONNEL:**

A motion was made by **Heldt** and seconded by **Heeren** to approve the following personnel actions:

- Approved the hire of **Hannah Cox** as a substitute bus driver, pending completion of employment paperwork and licensing requirements.
- Approved continuing to post a vacancy for a Maternity leave sub for 7th-8th Grade English/Language Arts (with estimated dates of Jan 3 - Feb 15, 2019)
- Approved a motion to continue posting the following vacancies:

- Substitute Bus Drivers
- Substitute Kitchen Assistants and Cooks

Roll call vote showed Heeren, Heldt, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

ADJOURNMENT:

A motion was made by **Preston** and seconded by **Heldt** to adjourn at 8:26 p.m. Voice vote showed all ayes. **Motion carried.**

These minutes are not official until approved by the Board of Education.

Lorrie Heeren, President

Jennifer Sturtevant, Secretary