

**EASTLAND COMMUNITY UNIT SCHOOL DISTRICT #308**

**Board of Education Meeting**

**June 19, 2019**

**6:34 p.m.**

**Steven Snider, Presiding**

**MEMBERS PRESENT:** Diann Cassens, Brian Heldt, Karl Henze, Anthony Preston, Steven Snider, Jennifer Sturtevant, and Chad Waller

**ADMINISTRATORS PRESENT:** Mark D. Hansen, Monica Burkholder

**OTHERS PRESENT:** Michele Hartman, Alex Kashner, Tom Kempel, Gretchen Kempel

**ADOPTION OF BOARD OF EDUCATION AGENDA:**

A motion was made by **Heldt** and seconded by **Sturtevant** to adopt the agenda as presented.. Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.

**Motion carried.**

**CONSENSUS ITEMS:**

A motion was made by **Heldt** and seconded by **Cassens** to approve the consensus items as presented:

- Minutes of the May 15, 2019 Regular Board of Education meeting; destruction of the audiotape minutes of the November 18, 2018 Executive Session, per statute;
- Payment of Accounts Payable for the month of June, 2019 in the amount of \$192,091.30;
- School Treasurer's Report for the month of May, 2019;
- Approval to renew the Treasurers' Bond;
- Approval of Consolidated District Plan;
- Approval to declare Superintendent Hansen's school issued computer, monitor and cell phone as surplus items and allow Hansen to purchase those items from the District at fair market value, upon his retirement.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.

**Motion carried.**

**BOARD INPUT:**

The following items were discussed:

- New Superintendent, Alex Kashner, starts June 24
- Dr Hansen's last day is June 28
- New Board/Superintendent team building workshop, Mon, Aug 26
- Board Convention in November

**RECOGNITION OF VISITORS:**

President Snider welcomed and thanked the guests for attending.

## **COMMUNICATIONS:**

All communications were shared in the board packet, including the FFA report.

## **OLD BUSINESS:**

### **> APPROVAL OF THE 2018-19 AMENDED BUDGET**

A motion was made by **Henze** and seconded by **Preston** to approve the 2018-19 amended budget, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.

**Motion carried.**

### **> APPROVAL OF GASB 54 RESOLUTION FOR FY 2020**

A motion was made by **Heldt** and seconded by **Sturtevant** to approve GASB 54 Resolution for FY 2020, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.

**Motion carried.**

### **> APPROVAL OF REQUEST FOR WAIVER OF SCHOOL CODE**

A motion was made by **Cassens** and seconded by **Sturtevant** to approve a request for waiver of school code to allow non-resident, full-time certified staff to enroll their children in school without paying out-of-district tuition, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.

**Motion carried.**

### **> APPROVAL OF FUEL BIDS FOR 2019-20**

A motion was made by **Henze** and seconded by **Heldt** to approve the bid from Carroll Service Company to supply fuel products for the 2019-20 school year, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.

**Motion carried.**

### **> APPROVAL OF REVISIONS TO THE PARENT-STUDENT HANDBOOK**

A motion was made by **Heldt** and seconded by **Cassens** to approve the revisions to the 2019-20 parent-student handbook, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.

**Motion carried.**

### **> APPROVAL OF PROPOSED REVISIONS TO BOARD POLICIES**

A motion was made by **Heldt** and seconded by **Sturtevant** to approve revisions of Board policies, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.  
**Motion carried.**

**NEW BUSINESS:**

➤ **STATUS REPORT ON APPLICATION FOR SCHOOL VIOLENCE PREVENTION PROGRAM GRANT THROUGH COPS AND THE DEPARTMENT OF JUSTICE**

Dr. Hansen shared a copy of the School Violence Prevention Program Grant Application through the COPS program. He has submitted an application for approximately \$140,000 of improvements, 75% of which would be funded by the grant, with the District required to cover the other 25%. The main items included in the application were costs to install a keyless entry system for all external doors in both buildings, and the purchase of Starcom radios for SRO's and specific district staff. The district will wait now to see if the grant is awarded.

➤ **PRESENTATION OF THE 2019-20 TENTATIVE BUDGET AND APPROVAL TO DISPLAY THE BUDGET AND HOLD A BUDGET HEARING**

Superintendent Hansen presented the tentative budget for 2019-20. He also shared information on planned facility improvements that will be paid from reserves and that will not require additional bonding or increases in taxes. Those projects include the Eastland Elementary Secure Entrance Project currently underway, the replacement of all HVAC rooftop units and head end controls in both buildings, and improvements to the ceiling and gym floor in the 1952 gym at Eastland Jr/Sr High School.

A motion was made by **Heldt** and seconded by **Preston** to approve the 2019-20 Tentative Budget for display and hold a public hearing at 6:30 p.m. on Wednesday, August 21, 2019, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.  
**Motion carried.**

➤ **PRESENTATION OF THE 2019-20 ADMINISTRATORS' COMPENSATION REPORT**

Superintendent Hansen presented the Administrators' Compensation Report for 2019-20; Illinois School Code requires that a report be presented annually as an information item at a regular board meeting and posted on the District's website.

➤ **APPROVAL OF PROPERTY, LIABILITY AND CASUALTY INSURANCE**

A motion was made by **Henze** and seconded by **Heldt** to approve the renewal of property, liability and casualty insurance for 2019-20 with Selective Insurance at a package cost of \$61,073.00 effective July 1, 2019, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.  
**Motion carried.**

**CLOSED SESSION:**

A motion was made by **Heldt** and seconded by **Sturtevant** to enter into closed session at 7:18 p.m. to consider information regarding:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye. **Motion carried.**

A motion was made by **Heldt** and seconded by **Henze** to exit closed session at 7:44 p.m. Voice vote showed all ayes. **Motion carried.**

A motion was made by **Heldt** and seconded by **Snider** to approve closed session minutes. Voice vote showed all ayes. **Motion carried.**

➤ **APPROVAL OF PERSONNEL:**

A motion was made by **Heldt** and seconded by **Waller** to approve the following personnel actions:

- Approved the reassignment of **Beth Wilkinson** from 1st grade self-contained teacher to 2nd grade self-contained teacher for the 2019-20 school year.
- Approved the reassignment of **Cara Huber** from 5th grade self-contained teacher to 1st grade self-contained teacher for the 2019-20 school year.
- Approved the hire of **Wade Zuberbuhler** as a 5th grade, self-contained teacher for the 2019-20 school year.
- Approved the hire of **Sara Swart** as Jr/Sr high school band and high school chorus teacher for the 2019-20 school year.
- Approved the hire of **DiAnn Adolph** from September 1, 2019 through January 31, 2020 as a consultant to provide guidance and support for the transition of the District's bookkeeping and payroll services to a new web-based platform.
- Approved the request from part-time kitchen assistant **June Moser** for a leave of absence for the birth of a child with an estimated start date of August 19, 2019 and extending through September 23, 2019. Her estimated date for returning to work will be September 24, 2019. She will be allowed to use accrued sick and personal leave as available for days of work missed.
- Approved the renewal of the following differential position for 2019-20 (not including Spring coaching assignments, which will be reviewed in June):

- HS Varsity Baseball Coach
- HS Assistant Baseball Coach
- HS Softball Coach
- HS Assistant Softball Coach
- JSHS Band Director
- HS Choral Director
- HS Musical Director
- HS Play Director
- JH Boys' Track Coach
- JH Girls' Track Coach

**Weston Burkholder**  
**Tyler Zumdahl**  
**Keali Eich**  
**Dillion Eich**  
**Sara Swart**  
**Sara Swart**  
**Jamie Graf**  
**Jamie Graf**  
**Tony Dunlap, II**  
**Rachel Todd**

➤ Approved continuing to post vacancies for the following positions:

- Assistant Scholastic Bowl Coach for the 2019-20 season
- Assistant Play Director
- Assistant Musical Director
- JH Football Coach for the E-PC Cooperative for the 2019 season
- Substitute Bus Drivers
- Substitute Kitchen Assistants and Cooks

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.

**Motion carried.**

**ADJOURNMENT:**

A motion was made by **Heldt** and seconded by **Snider** to adjourn at 7:45 p.m.

Voice vote showed all ayes. **Motion carried.**

These minutes are not official until approved by the Board of Education.

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Steven Snider, President

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Diann Cassens, Secretary