

EASTLAND COMMUNITY UNIT SCHOOL DISTRICT #308

Board of Education Meeting

August 21, 2019

6:31 p.m.

Steven Snider, Presiding

MEMBERS PRESENT: Diann Cassens, Brian Heldt, Karl Henze, Anthony Preston, Steven Snider, Jennifer Sturtevant, and Chad Waller

ADMINISTRATORS PRESENT: Alex Kashner, Monica Burkholder, Angela Mahoney

OTHERS PRESENT: Michele Hartman, Mark Gassman, Chelsea Hasken, Rachel Todd, Matt Zumdahl

ADOPTION OF BOARD OF EDUCATION AGENDA:

A motion was made by **Heldt** and seconded by **Preston** to adopt the agenda as presented. Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye. **Motion carried.**

CONSENSUS ITEMS:

A motion was made by **Heldt** and seconded by **Cassens** to approve the consensus items as presented:

- Minutes of the July 17, 2019 Regular Board of Education meeting; destruction of the audiotape minutes of the December 19, 2018 Executive Session, per statute;
- Payment of Accounts Payable for the month of August, 2019 in the amount of \$237,013.49;
- School Treasurer's Report for the month of July, 2019;

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye. **Motion carried.**

BOARD INPUT:

The following items were discussed:

- New Board/Superintendent team building workshop, Mon, Aug 26

RECOGNITION OF VISITORS:

President Snider welcomed and thanked the guests for attending. He asked if anyone would like to address the Board. There were no public comments made.

OLD BUSINESS:

➤ **APPROVAL OF THE 2019-20 BUDGET**

A motion was made by **Henze** and seconded by **Heldt** to approve the 2019-20 budget, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.
Motion carried.

➤ **APPROVAL OF THE DISTRICT'S RISK MANAGEMENT PLAN**

A motion was made by **Heldt** and seconded by **Sturtevant** to approve the District's Risk Management Plan, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.
Motion carried.

➤ **APPROVAL OF THE DISTRICT'S EMERGENCY CRISIS PLAN**

A motion was made by **Henze** and seconded by **Waller** to approve the District's Emergency Crisis Plan, as adjusted, changing the Superintendent contact information on page 29.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.
Motion carried.

➤ **APPROVAL TO START A PROCESS TO REQUEST BANKING SERVICES PROPOSALS**

Superintendent Kashner informed the Board of some changes that have taken place, at the recommendation of the auditor, which diversified the money in the saving account between two local banks.

A motion was made by **Heldt** and seconded by **Sturtevant** to table the request to start a process to seek banking services proposals.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.
Motion carried.

➤ **WAIVER REQUEST W-100-6637, NON-RESIDENT TUITION FOR STAFF**

Superintendent Kashner explained to the Board that the non-resident tuition for certified staff waiver process was denied. The waiver may still be approved, but the process was rejected due to a posting date issue. We can resubmit the waiver request and plan to do so in October.

➤ **SRO UPDATE**

The school resource officer program continues to run smoothly and the biggest impact are the relationships being developed with students. Superintendent Kashner announced that Officer Dan Reifsteck is joining Officer Andy Schott as our two part-time resource officers.

➤ **SCIENCE ROOM HUMIDITY ISSUES**

The Board heard an update on the continuous concerns with humidity issues in a science classroom at EJSHS. The humidity issues started two years ago with the installation of a new unit and despite numerous attempts, humidity issues are still continuing. Superintendent Kashner, Principal Burkholder, and Maintenance director Prowant will be meeting with the architect and companies involved for final steps to rectify this situation.

➤ **EES CONSTRUCTION UPDATE**

Superintendent Kashner reported that the remodeling and addition at Eastland Elementary school went smoothly and finished on-time and within a few thousand dollars of their projected budget.

NEW BUSINESS:

➤ **APPROVAL OF BOOSTER CLUB REQUEST**

A motion was made by **Henze** and seconded by **Preston** to approve the Booster Club sponsorship, allowing flag football to utilize Eastland's facilities, as presented.

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.

Motion carried.

➤ **1ST READING OF BOARD POLICY 3:30E - ORGANIZATIONAL CHART FOR ADMINISTRATION**

An updated organization chart was presented for a first reading.

➤ **ESSA TITLE GRANTS**

The district title grant budget allocations were presented to the board for review.

➤ **EJSHS FOOD PRODUCTS**

EJSHS has started a partnership with a local vendor for fruits and vegetables and the students and staff have been extremely pleased. Superintendent Kashner complimented Melissa McLain, Food Services director, for her work to ensure our students have a high quality breakfast and lunch program and continuing to look for local vendors.

SUPERINTENDENT'S REPORT:

Superintendent Kashner provided updates on the sixth day enrollment numbers. Total enrollment is for K-12 students is 638, up 6% from last year. He also reported on compliance and grant reports, and the Illinois Assessment of Readiness results. Summer Library services were discussed. The librarian at Shannon had an average of 15 students check out books each of the eight days the EES library was opened as a service for our students. The Lanark library works in partnership with the district libraries to provide resources for our students. The Board

complimented the library programs to ensure our students develop and continue a passion for reading.

CLOSED SESSION:

A motion was made by **Heldt** and seconded by **Waller** to enter into closed session at 7:21 p.m. to consider information regarding:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, Sturtevant, and Waller voting aye.

Motion carried.

A motion was made by **Henze** and seconded by **Heldt** to exit closed session at 7:36 p.m. Voice vote showed all ayes. **Motion carried.**

A motion was made by **Heldt** and seconded by **Waller** to approve closed session minutes. Voice vote showed all ayes. **Motion carried.**

➤ **APPROVAL OF PERSONNEL:**

A motion was made by **Henze** and seconded by **Heldt** to approve the following personnel actions:

- Approved the call-back of a staff member previously reduced in force **Amy Schubert** as EJSHS instructional Aide for the 2019-20 school year.
- Approved the call-back of a staff member previously reduced in force **Tracy Siegner** and re-assign as EJSHS instructional Aide for the 2019-20 school year.
- Approved the hire of **David Cunningham** as a substitute bus driver, pending completion of employment paperwork and licensing requirements.
- Approved the hire of **Kyle Ruter** as a substitute bus driver, pending completion of employment paperwork and licensing requirements.
- Approved the hire of **Will Murphy** as a substitute bus driver, pending completion of employment paperwork and licensing requirements.

- Approved the hire of **Nichole Crichton** as a bus aide for the 2019-20 school year.
- Approved the hire of **Peggy Poffenberger** as a bus aide for the 2019-20 school year.
- Approved the hire of **Marie Marcellis** as a substitute bus aide for the 2019-20 school year, pending completion of employment paperwork.
- Approved the hire of **Weston Burkholder** as Junior High Football Coach for the 2019 season.
- Approved continuing to post vacancies for the following positions:
 - Assistant Play Director
 - Assistant Musical Director
 - Substitute Bus Drivers
 - Substitute Kitchen Assistants and Cooks

Roll call vote showed Cassens, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.

Motion carried.

ADJOURNMENT:

A motion was made by **Waller** and seconded by **Heldt** to adjourn at 7:45 p.m.

Voice vote showed all ayes. **Motion carried.**

These minutes are not official until approved by the Board of Education.

Steven Snider, President

Diann Cassens, Secretary