

EASTLAND COMMUNITY UNIT SCHOOL DISTRICT #308
Board of Education Meeting
November 15, 2023 6:32 pm
Steven Snider, Presiding

MEMBERS PRESENT: Tony Dunlap, Chelsey Heckman, Anthony Preston, Steve Snider, Chad Waller, Augusta Witt

ADMINISTRATORS PRESENT: Alex Kashner, Monica Burkholder, Kayleigh King

OTHERS PRESENT: Michele Hartman, Jeremy Flikkema, Tim Kaus, Lindsey Petty, Kyle Polhill, Sara Swart

ADOPTION OF BOARD OF EDUCATION AGENDA:

A motion was made by **Preston** and seconded by **Waller** to approve the agenda as presented. Roll call vote showed Dunlap, Heckman, Preston, Snider, Waller, and Witt voting aye. **Motion carried.**

CONSENSUS ITEMS:

A motion was made by **Heckman** and seconded by **Waller** to approve the consensus items as amended:

- Minutes of the October 17, 2023 regular meeting.
- Payment of accounts payable for the month of November, 2023.
- October Treasurer Report.

Roll call vote showed Dunlap, Heckman, Preston, Snider, Waller, and Witt voting aye. **Motion carried.**

BOARD INPUT:

During Board input, President Snider welcomed Auditor Kyle Polhill from Benning Group. Kyle presented a summary of the district's most recent audit and annual financial report (AFR). He complimented the district on their work and commented on how this is a complicated process each year. Mr. Polhill highlighted the district's internal audit procedures, fund balances, equalized assessed value and tax rates since 2016. Dr. Kashner thanked Mr. Polhill for their work and stated that he was really proud of bookkeeper, Mrs. Hartman, and payroll specialist, Mrs. Janssen, for their work to ensure another clean audit.

Member Jane Martz entered at 6:40

RECOGNITION OF VISITORS:

Community members and teachers Mrs. Petty and Mrs. Swart was all welcomed. No public comment was made. President Snider thanked them for coming.

COMMUNICATIONS:

During communications the PreK board report was shared including information on upcoming professional development sessions. Dr. Kashner also shared information regarding the 5K Turkey Trot, school board conference information and school board member recognition. Je stated that November 15th is "thank a school board member" day in the state of Illinois. He thanked the members and shared that 5th graders wrote why they were thankful for school board members and shared them with the Board.

OLD BUSINESS:

❖ Approval of FY23 Audit and Annual Financial Report

A motion was made by Waller and seconded by Witt to approve the FY23 Audit and Annual Financial Report, as presented.

Roll call vote showed Dunlap, Heckman, Martz, Preston, Snider, Waller, and Witt voting aye.
Motion carried.

❖ Approval of Field Trip Request

A motion was made by Preston and seconded by Waller to approve 4th grade music trip to the annual youth music concert in Rockford on April 11, 2024, as presented.

Roll call vote showed Dunlap, Heckman, Martz, Preston, Snider, Waller, and Witt voting aye.
Motion carried.

❖ Approval of the 3-Year Facility Plan

A motion was made by Dunlap and seconded by Waller to approve the 3-year facility plan, as presented.

Roll call vote showed Dunlap, Heckman, Martz, Preston, Snider, Waller, and Witt voting aye.
Motion carried.

NEW BUSINESS:

❖ 1st Reading of the Proposed Levy and Approval of Levy Hearing in December

Dr. Kashner presented on the tax levy with information on what a levy is, how it is calculated and utilized by schools, and what the school is allocating the additional funds towards.

A motion was made by Waller and seconded by Snider to approve the tentative tax levy and hearing date for December 20, 2023, as well as publish according to state statute, as presented.

Roll call vote showed Dunlap, Heckman, Martz, Preston, Snider, Waller, and Witt voting aye.
Motion carried.

❖ 1st Reading of Board Policy Updates

Press Policy updates as follows were shared: 2:20, 2:110, 2:120, 2:200, 2:220, 3:50, 4:10, 4:30, 4:60, 4:90, 4:130, 4:160, 4:170, 5:30, 5:50, 5:90, 5:120, 5:150, 5:190, 5:200, 5:210, 5:220, 5:250,

5:330, 6:15, 6:20, 6:30, 6:50, 6:60, 6:65, 6:230, 6:270, 6:280, 7:50, 7:60, 7:70, 7:160, 7:165, 7:190, 7:250, 7:270, 7:285, 7:290, 7:345, 8:30.

❖ **Approval of Worker's Compensation Insurance Renewal**

A motion was made by **Preston** and seconded by **Dunlap** to approve the renewal of the worker's compensation insurance with Illinois Public Risk Fund through Clark Carroll Insurance Agency, as presented.

Roll call vote showed Dunlap, Heckman, Martz, Preston, Snider, Waller, and Witt voting aye.
Motion carried.

❖ **Approval of the School Maintenance Grant**

A motion was made by **Heckman** and seconded by **Waller** to approve the 2023-24 School Maintenance Grant, as presented.

Roll call vote showed Dunlap, Heckman, Martz, Preston, Snider, Waller, and Witt voting aye.
Motion carried.

SUPERINTENDENT REPORT:

In the Superintendent Report, Dr. Kashner provided an update on strategic plan goal #5: finances. Dr. Kashner shared that the district has met goal number one by having a balanced budget and goal number three by keeping the amount borrowed under the statutory maximum limit. He shared that goal number two is one to continue to monitor as the fund balances in the education fund and operations and maintenance funds are below the 360 days of reserves as stated above. Dr. Kashner commented that the approved tentative levy will work towards accomplishing goal.

CLOSED SESSION:

A motion was made by **Waller** and seconded by **Dunlap** to enter into closed session at 8:01 pm to consider information regarding:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- To discuss the purchase or lease of property for use of a public body, including meetings held for the purpose of discussing whether a particular parcel of land should be acquired by the district.

Roll call vote showed Dunlap, Heckman, Martz, Preston, Snider, Waller, and Witt voting aye.
Motion carried.

A motion was made by **Heckman** and seconded by **Waller** to exit closed session at 8:41 pm. Voice vote showed all ayes. **Motion carried.**

A motion was made by **Preston** and seconded by **Dunlap** to approve closed session minutes. Voice votes showed all ayes. **Motion carried.**

PERSONNEL:

A motion was made by **Waller** and seconded by **Preston** to approve personnel as follows:

- Hire:
 - Stacy Lamoreux – ½ time PreK teacher
- Resignation:
 - Carly Dorman – ½ time PreK teacher
 - Lindsey Baker – football cheerleading advisor
- Postings:
 - Football cheerleading advisor

Roll call vote showed Dunlap, Heckman, Martz, Preston, Snider, Waller, and Witt voting aye.

Motion carried.

APPROVAL OF RESOLUTION TO SUBMIT BIDS

A motion was made by **Preston** and seconded by **Heckman** to approve a resolution authorizing the District to submit bids for properties in Lanark, located at 210 E Pearl St up to \$43,900, and 202 E Pearl St up to \$90,000, as presented.

Roll call vote showed Dunlap, Heckman, Martz, Preston, Snider, and Witt voting aye. Waller abstained. **Motion carried.**

ADJOURNMENT:

A motion was made by **Waller** and seconded by **Martz** to adjourn the meeting at 8:44 pm. Voice vote showed all ayes. Motion carried.

These minutes are not official until approved by the Board of Education.

Steven Snider, President

Augusta Witt, Secretary