

**EASTLAND COMMUNITY UNIT SCHOOL DISTRICT #308**

**Board of Education Meeting  
June 15, 2016 6:33 p.m.  
William Woessner, Presiding**

**MEMBERS PRESENT:** Diann Cassens, Lorrie Heeren, Karl Henze, Steven Snider, Jennifer Sturtevant, and William Woessner

**ADMINISTRATORS PRESENT:** Mark D. Hansen, Darcie Feltmeyer, Monica Burkholder

**OTHERS PRESENT:** DiAnn Adolph, Dan Beyer

**ADOPTION OF BOARD OF EDUCATION AGENDA:**

A motion was made by **Sturtevant** and seconded by **Heeren** to adopt the agenda as presented. Roll call vote showed Cassens, Heeren, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

**CONSENSUS ITEMS:**

A motion was made by **Henze** and seconded by **Sturtevant** to accept the consensus items as presented:

- Minutes of the May 18, 2016 Regular Board of Education Meeting and May 31, 2016 Special Meeting; and destruction of the audiotape minutes of the December 17, 2014 Executive session, per statute;
- Payment of Accounts Payable for the month of June, 2016 including a late bill entry for special education tuition to the Freeport School District; and
- Approve the School Treasurer's Report for the month of May, 2016;
- Approval to designate Superintendent Hansen as the individual to review, accept and sign-off on the financial statements of the district, including the audit report, the annual financial report, and the Data Collection Form on behalf of the district.

Roll call vote showed Cassens, Heeren, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

**RECOGNITION OF VISITORS:**

Dan Beyer was welcomed to the meeting. Dan is a parent and bus driver in the school district.

**BOARD INPUT:**

Noted:

- Registration for 2016-17 – Thursday, July 21 from 12:00 – 7:00 p.m.
- Financial Peace University for Employees
- April, 2017 School Board Election

## **COMMUNICATIONS:**

Principal Burkholder informed members that Eastland Jr/Sr High School has been selected by US News and World Report for “Best High Schools,” bronze recognition. Schools are eligible for gold, silver or bronze recognition status based on college readiness measures, % of students enrolled in Advanced Placement courses, % of students passing AP courses, and math and English proficiency rates. A banner will be displayed in the high school.

## **OLD BUSINESS:**

### ➤ **APPROVAL OF AMENDED BUDGET:**

A motion was made by **Henze** and seconded by **Cassens** to approve the Amended Budget for 2015-2016 as presented. Roll call vote showed Cassens, Heeren, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

### ➤ **2<sup>ND</sup> READING OF PROPOSED WRESTLING CO-OP:**

Members discussed why the agreement was for a 2-school rather than a 3-school cooperative like the one currently in place at the jr. high level. Principal Burkholder said that West Carroll wanted to limit the agreement to two schools so that the IHSA wrestling classification would not be impacted. Action to approve the agreement is scheduled for the Regular July meeting. Principal Burkholder explained that her recommendation will be that the Board approve the agreement with West Carroll as presented. No parents or students addressed the Board.

### ➤ **CONSTRUCTION UPDATES:**

The Board briefly discussed progress on the geothermal project at Eastland Elementary School. Well drilling continues. Approximately 75% of the internal demolition is completed. Air ducts have been installed in the gymnasiums, and the unit ventilators/heat pumps have been delivered. The project is currently on schedule with August 1 as the date of substantial completion.

### ➤ **UPDATE ON BILLBOARD ADVERTISING:**

Superintendent Hansen reported that three partners have agreed to support 50% of the costs for billboard advertising in the Thomson, Savanna and Clinton area. The goal of the advertising is to attract families relocating to the region for employment with the Thomson Prison. The City of Lanark, Village of Shannon and Lake Carroll Association will together cover 50% of the costs while Eastland covers the remaining 50%. The plan is to schedule billboard displays in August and again in January-April in hopes of timing the advertising to coincide with the next wave of hiring. Lamar Advertising is working on a contract and mock-ups of different designs for approval.

### ➤ **DISTRICT ASSESSMENT COMMITTEE:**

A committee of administrators and teachers worked to evaluate all of the different assessments that are being used and to propose ways to reduce the total amount of time required for testing. The committee has proposed the following:

1. To discontinue the practice of administering semester exams in grades 9-12. The feeling is that between unit tests, MAP testing and teacher developed local assessments, final exams are no longer necessary as a comprehensive, end-of-term check.
2. For measures of student growth using NWEA-MAP, change from using fall-spring measurement norms to spring to spring. Doing this will mean it is no longer necessary to administer MAP tests in the fall. This will go to the Joint Evaluation Committee for review and approval.
3. For measures of student growth using locally-developed assessments, to eliminate the winter administration. Instead, administer once in the fall and one mirrored assessment in the spring.
4. To purchase the 3<sup>rd</sup> edition of Fountas and Pinnell benchmarking as an assessment of reading skills in grades K-6; “train” and “review” with staff how to benchmark with the system so that use is consistent in grades K-6.

Superintendent Hansen said that implementing these recommendations will reduce time students spend testing without diminishing the ability of the teachers and the administrators to assess the extent to which students are learning.

➤ **AMERICAN RED CROSS - PROPOSAL:**

A motion was made by **Cassens** and seconded by **Henze** to approve the proposal with the American Red Cross to use Eastland Jr/Sr High School for emergency/crisis management in the event of an emergency. Upon more discussion and advice from the school attorney, the members directed Dr. Hansen to work with the Red Cross to clarify some of the terms of the agreement. A second motion to table the proposal was made by **Snider** and seconded by **Woessner**. Roll call vote showed Cassens, Heeren, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

➤ **APPROVAL TO REDUCE ONE ROUTE:**

A motion was made by **Woessner** and seconded by **Sturtevant** to approve the proposal to consolidate and reduce one (1) Lanark to Shannon shuttle route for the 2016-17 school year. Roll call vote showed Cassens, Heeren, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

➤ **APPROVAL OF CHANGES TO POLICY:**

A motion was made by **Henze** and seconded by **Heeren** to approve the policy revisions as presented. Voice vote showed all ayes. **Motion carried.**

A motion was made by **Heeren** and seconded by **Woessner** that the proposal for Open Enrollment for teachers in the Eastland District become part of the collective bargaining process. Roll call showed Heeren, Henze, Snider, Sturtevant and Woessner voting aye. Cassens voted nay. **Motion carried.**

## **NEW BUSINESS:**

### **➤ APPROVAL OF BOOSTER CLUB REQUEST:**

A motion was made by **Sturtevant** and seconded by **Snider** to approve a Booster Club request to sponsor a non-school youth basketball program this fall. Roll call vote showed Cassens, Heeren, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

### **➤ DISCUSSION OF STATE BUDGET CRISIS:**

The Board discussed the State budget impasse and the possible impact on Eastland. Dr. Hansen explained that because Eastland has high levels of assessed property value relative to the number of students in the district, 83% of the revenue used to pay costs is received through property tax installments which are received almost entirely by October. Whiteside Area Career Center, Bi-County Special Education Cooperative, and the Carroll County Preschool Consortium are dependent in part or whole on state and federal funding. Districts may be asked or expected to provide forward funding to covers expenses for these programs if state funding is not appropriated and flowing when school starts.

### **➤ APPROVAL TO DECLARE SURPLUS EQUIPMENT:**

A motion was made by **Henze** and seconded by **Heeren** to declare the following as surplus:

- Metal teacher's desk
- Paper shredder and 2 sewing machines
- Paperback spinner racks (4- 2 spinner racks)
- Typewriter and portable stand
- kneeling/posture chair
- Wood teacher desk with locking drawers
- Filing cabinet
- Drivers education board
- Filing cabinet
- Oil changing supplies
- Clarinet
- Baritone
- 1 triple drum and keyboard
- 120 volt salad bar chiller with side folding trays
- Wooden teacher's desk
- Sign-in stand
- Portable 2-door, 2-shelf cabinet
- 2 podiums
- 4 filing cabinets
- Graph board
- Vending machine
- PE jump boxes
- Snare drum
- 2 bass drums and 3 snare drums
- 1 quad drum
- 1 bass drum
- 1 french horn

and authorized the administration to develop and implement plans for each item to either 1) sell to a vendor who works with the district, 2) sell or donate to another governmental entity, 3) solicit bids, or 4) mark for disposal. If a decision is made to solicit bids for any of the items, the public will be notified as required. Roll call vote showed Cassens, Heeren, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

### **➤ APPROVAL OF BOARD MEETING DATES:**

A motion was made by Heeren and seconded by Snider to approve meeting dates for the Board of Education as follows:

<u>Date</u>	<u>Time</u>	<u>Location</u>
W, July 20, 2016	6:30 p.m. (Presentation of Budget for Public Display)	EJSHS Board Rm. (Lanark)
W, Aug 24, 2016	6:30 p.m. (Public Budget Hearing & Regular Mtg.)	EJSHS Board Rm (Lanark)
M, Sept. 19, 2016	6:30 p.m. (on Monday because Homecoming Parade)	EJSHS Board Rm (Lanark)
<i>Tu, Sept. 20, 2016</i>	<i>Board of Education Election Petition Circulation Period begins</i>	
W, Oct. 19, 2016	6:30 p.m.	EES Library (Shannon)
W, Nov. 16, 2016	6:30 p.m. (Presentation of Levy for Public Display)	EJSHS Board Rm (Lanark)
W, Dec. 21, 2016	6:30 p.m. (Truth in Taxation Hearing & Reg. Mtg.)	EJSHS Board Rm (Lanark)
<i>Dec. 12-19</i>	<i>Petition Filing Period for Board Election</i>	
W, Jan. 4, 2017	4:00-8:00 p.m. (Board Retreat – Strategic Planning)	EJSHS Board Rm (Lanark)
W, W, Jan. 18, 2017	6:30 p.m.	EJSHS Board Rm (Lanark)
W, Feb. 15, 2017	6:30 p.m.	EJSHS Board Rm (Lanark)
W, Mar. 15, 2017	6:30 p.m.	EJSHS Board Rm (Lanark)
<i>Tu, April 4, 2017</i>	<i>Consolidated Election</i>	
W, April 19, 2017	6:30 p.m.	EJSHS Board Rm. (Lanark)
*W, April 26, 2017	6:30 p.m (Special Mtg. to Reorganize the BOE)	EJSHS Board Rm. (Lanark)
W, May 17, 2017	6:30 p.m.	EJSHS Board Rm. (Lanark)
W, June 21, 2017	6:30 p.m.	EJSHS Board Rm. (Lanark)

Voice vote showed all ayes. **Motion carried.**

➤ **FIRST READING OF NEWSLETTER:**

Superintendent Hansen shared a first draft of the District Newsletter with approval scheduled for the Regular Meeting in July.

➤ **FIRST READING OF CONCUSSION PROTOCOL:**

Principal Burkholder presented for a 1<sup>st</sup> reading a new concussion protocol. New laws require that schools and Boards of Education have new protocols approved and in place by September 1, 2017. Final approval of the protocol is scheduled for July.

➤ **APPROVAL OF GASB 54:**

A motion was made by Woessner and seconded by Heeren to approve the GASB 54 Resolution as presented. Roll call vote showed Cassens, Heeren, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

## **CLOSED SESSION:**

A motion was made by **Henze** and seconded by **Sturtevant** to enter into closed session at 8:07 p.m. to consider information regarding:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

Roll call vote showed Cassens, Heeren, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

A motion was made by **Cassens** and seconded by **Snider** to exit closed session at 8:19 p.m. Voice vote showed all ayes. **Motion carried.**

A motion was made by **Henze** and seconded by **Heeren** to approve closed session minutes. Voice vote showed all ayes. **Motion carried.**

## **APPROVAL OF PERSONNEL:**

A motion was made by **Heeren** and seconded by **Henze** to approve the following personnel actions:

- Approve the hire of **Christy Loop** as full-time Spanish/Social Studies teacher at EJSHS for the 2016-17 school year.
- Approve and accept the resignation of **BJ Miller** as Asst. Football Coach for the EPC Co-op.
- Approve the hire of **Tyler Zumdahl** as Freshman Boys' Basketball Coach for the 2016-17 season.
- Approve the hire of **Chelsea Anderson** as Freshman Girls' Basketball coach for the 2016-17 season.
- Approve the hire of **Dillion Eich** as Assistant Softball coach for the 2017 season.
- Approve the hire of **Myles "Tony" Dunlap II** as Jr. High Track Coach for the 2017 season.
- Approve posting or continuing to post vacancies for:
  - Sub Bus Drivers
  - Sub Custodians
  - Sub Cooks and/or Kitchen Assistants
  - Asst. HS Football Coach
  - Jr. High Track Coach

A motion was made by Woessner and seconded by Cassens to adjourn at 8:22 p.m. Voice vote showed all ayes. Motion carried.

These minutes are not official until Approve by the Board of Education.

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William Woessner, President

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Jennifer Sturtevant, Secretary