

EASTLAND COMMUNITY UNIT SCHOOL DISTRICT #308

Board of Education Meeting

September 19, 2016 6:30 p.m.

William Woessner, Presiding

MEMBERS PRESENT: Diann Cassens, Lorrie Heeren, Brian Heldt, Steven Snider, and William Woessner

ADMINISTRATORS PRESENT: Mark D. Hansen, Monica Burkholder, Angela Mahoney

OTHERS PRESENT: DiAnn Adolph, Erin Paulsen

ADOPTION OF BOARD OF EDUCATION AGENDA:

A motion was made by **Heldt** and seconded by **Cassens** to adopt the agenda as presented. Roll call vote showed Cassens, Heeren, Heldt, Snider and Woessner voting aye. **Motion carried.**

Karl Henze entered the meeting at 6:31 p.m.

CONSENSUS ITEMS:

A motion was made by **Heldt** and seconded by **Snider** to accept the consensus items as presented:

- Minutes of the Public Budget Hearing and Regular Board of Education meeting held on August 24, 2016; and destruction of the audiotape minutes of the April 15, 2015 Executive session, per statute;
- Payment of Accounts Payable for the month of September, 2016 in the amount of \$712,910.69;
- Approve the School Treasurer's Report for the month of August, 2016;
- Approval of annual *Application for Recognition of Schools*.

Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider and Woessner voting aye. **Motion carried.**

BOARD INPUT:

- Members discussed the Board election scheduled for April, 2017:
 - Three seats are up for election and two incumbents have informally announced their intentions to seek re-election;
 - Information for those interested in serving can be obtained from the Carroll County Clerk's Office;
 - The period for circulating petitions will run from September 20 to December 19, 2016.
- Sixth day enrollment for 2016-17
 - 629 students in grades PK-12 are currently enrolled and attending Eastland Schools.
 - This number is the same as the initial enrollment number from the 2015-16 school year.

COMMUNICATIONS:

Superintendent Hansen shared a thank you letter from Mark Lower regarding the 30 years of Eastland dinner that was held on September 10th and also recognized Board member Steve Snider for completing Master Board Member Level I and II trainings through the Illinois Association of School Boards.

OLD BUSINESS:

➤ **AGREEMENT WITH THE RED CROSS:**

Action on the previously tabled motion to approve an agreement with the American Red Cross was, again, left tabled. Dr. Hansen has communicated to the Red Cross with questions and possible revisions to the language of the agreement, and has followed up three times, but has not yet been contacted back.

➤ **GEOHERMAL UPDATE:**

Superintendent Hansen shared an update on the geothermal project at Eastland Elementary School in Shannon and a punch list for items yet to be completed. Phase II of the project is scheduled for Eastland Jr/Sr High School in the summer of 2017; the project is currently in the design phase with bids scheduled for Board approval in December, 2016.

➤ **PRESENTATION OF FY17 SCHOOL IMPROVEMENT PLANS:**

Principals Mahoney and Burkholder presented school improvement plans for the 2016-17 school year. Building leadership teams developed the plans to align with the District's Strategic Plan and to set goals for the year:

At **Eastland Elementary**, the following tasks were identified as priorities for improving the percentage of students meeting grade level reading and math skills:

1. Teachers are working to find a scope and sequence plan for their curricula;
2. The reading interventionist is being used to provide grade level supplemental instruction;
3. Phonics and word study are being implemented in grades K-3, with the plan to add in grades 4-6 when the curriculum is finalized;
4. A sight word program will be introduced in grades PK-2;
5. A writing curriculum is being implemented in grades K-6;
6. Administrators and teachers are focusing more on data from assessments to identify and target instruction to students who need extra help.

At **Eastland Jr/ Sr. High School**, the following tasks were identified as priorities for meeting strategic goals for grades 7-12:

1. The Jr. High math teacher is preparing to implement a compressed math sequence to meet the District's goal of increasing the % of students completing Algebra I by 8th grade;

2. A 1st hour math intervention schedule has been implemented;
3. The counselor will work with students who are struggling with short or long-term goal setting;
4. The summer reading program will be expanded and expectations increased;
5. Reading for information skills will become a central focus of the social studies department;
6. Advanced Placement courses in U.S. History and Biology have been added to the courses already available in English, Calculus and Chemistry;
7. Career and Technical Education teachers are developing career readiness assessments and working to expand work-based study to some of the programs offered at Eastland, with a specific focus on business and agriculture.

➤ **REPORT ON ALIGNING LOCAL ASSESSMENTS:**

District Media Specialist Erin Paulsen presented on the work of the teachers and administrators to align local assessments of learning with the Common Core Standards. Paulsen explained how the staff worked over the summer and is now using early out days to design assessments that truly and completely assess every student's level of mastery of the grade level standards. This work will help pave the way for standards-based learning and grading scheduled for full implementation in three years.

➤ **BOARD COMMITTEE REPORTS:**

Dr. Hansen presented a summary of the Finance and Policy committee meetings and the Board approved changes to the District's 403(b) plan.

➤ **APPROVAL OF 403B GROUP PLAN:**

A motion was made by **Heldt** and seconded by **Henze** to approve the addition of **Aspire** Smart Retirement Solutions to the approved vendor list on Eastland's 403b Group. Voice vote showed all ayes. **Motion carried.**

NEW BUSINESS:

➤ **APPROVAL OF BOOSTER CLUB REQUEST:**

A motion was made by **Henze** and seconded by **Heldt** to approve a Booster Club request to sponsor a non-school youth basketball camp administered by the Lanark Community Club in December. Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider and Woessner voting aye. **Motion carried.**

➤ **FIRST READING OF POLICY REVISIONS:**

Proposed policy revisions were presented. Action on the policies is scheduled for the October 19th Board of Education meeting.

➤ **PRESENTATION OF THE FY16 AUDIT:**

Superintendent Hansen presented a summary of the audit of the District's finances prepared by the Benning Group, LLC.

CLOSED SESSION:

A motion was made by **Heldt** and seconded by **Snider** to enter into closed session at 7:45 p.m. to consider information regarding:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider and Woessner voting aye. **Motion carried.**

A motion was made by **Heldt** and seconded by **Snider** to exit closed session at 7:59 p.m. Voice vote showed all ayes. **Motion carried.**

A motion was made by **Heldt** and seconded by **Henze** to approve closed session minutes. Voice vote showed all ayes. **Motion carried.**

APPROVAL OF PERSONNEL:

A motion was made by **Henze** and seconded by **Heldt** to approve the following personnel actions:

- Approve and accept the irrevocable notice of intent to retire on October 31, 2017 of **DiAnn Adolph** after 40 years of service to the Lanark and Eastland Schools, and to approve her final employment contract as presented.
- Approve **Tyler Thomas** as a volunteer for the E-PC football co-operative.
- Approve the assignment of **Stephanie Lamoreux** as Co-Jr. High Student Council advisor for the 2016-17 school year.
- Approve the Memorandum of Understanding between the Eastland Education Association, **Kari Scobee**, and the Eastland Board of Education regarding use of professional leave for graduate coursework.
- Approve a motion to continue posting vacancies for:
 - Sub Bus Drivers
 - Sub Custodians
 - Sub Cooks and/or Kitchen Assistants

A motion was made by **Henze** and seconded by **Heldt** to adjourn at 8:00 p.m. Voice vote showed all ayes. **Motion carried.**

These minutes are not official until Approve by the Board of Education.

William Woessner, President

Jennifer Sturtevant, Secretary