

**EASTLAND COMMUNITY UNIT SCHOOL DISTRICT #308**

**Board of Education Meeting**

**December 21, 2016 6:30 p.m.**

**William Woessner, Presiding**

**MEMBERS PRESENT:** Diann Cassens, Lorrie Heeren, Brian Heldt, Steven Snider, Jennifer Sturtevant and William Woessner

**ADMINISTRATORS PRESENT:** Mark D. Hansen, Monica Burkholder, Angela Mahoney

**OTHERS PRESENT:** DiAnn Adolph, Phil Hartman (Sauk Valley Media), Dennis Lotz

**ADOPTION OF BOARD OF EDUCATION AGENDA:**

A motion was made by **Cassens** and seconded by **Heldt** to adopt the agenda as presented. Roll call vote showed Cassens, Heeren, Heldt, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

**CONSENSUS ITEMS:**

A motion was made by **Heldt** and seconded by **Sturtevant** to accept the consensus items as presented:

- Minutes of the November 16, 2016 Regular Board of Education meeting; destruction of the audiotape minutes of the July 20, 2015 Executive session, per statute;
- Payment of Accounts Payable for the month of December, 2016 in the amount of \$171,763.32;
- Approve the School Treasurer's Report for the month of November, 2016;

Roll call vote showed Cassens, Heeren, Heldt, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

**BOARD INPUT:**

- Members discussed the Illinois Association of School Boards' Northwest Division Dinner Mtg. that will be held at Eastland Jr/Sr High School on Thursday, March 2, 2017;
- Superintendent Hansen and members discussed sessions they attended at the Joint Annual Conference in Chicago November 18, 19 and 20;
- Cancel the Strategic Planning Retreat in January, 2017.

**Karl Henze entered the meeting.**

**COMMUNICATIONS:**

Superintendent Hansen shared the following communications:

- The monthly report from the Early Step Pre-School Director;
- A Communication from John Gvozdjak of Frantz Manufacturing.

**OLD BUSINESS:**

➤ **BOARD COMMITTEE REPORTS:**

**Curriculum Committee:**

The Board heard a first reading of the Curriculum Guide for 2017-18. Principal Burkholder reported that the only substantive changes are:

- Recommendations to change the Family and Consumer Science (FACS) I and II descriptions to reflect that the courses must be taken in sequence,
- A change to the descriptions for Geography I and II to reflect different topics of emphasis, and
- Changes to World History descriptions to organize the courses thematically rather than chronologically.

The Board is scheduled to approve changes to the Curriculum Guide in January.

**Facilities Committee:**

Superintendent Hansen reported that all of the improvements mandated or recommended in the most recent 10-year Health/Life Safety survey have been completed or are scheduled.

A motion was made by **Heldt** and seconded by **Henze** to approve projects for 2017-18 as follows:

Eastland Jr/Sr High School (Lanark):

2017-18 Project Priorities	Prelim. Est.	Contractor
install fire rated glass in window in the door adjacent the science lab #122 (Lenny's room)	\$ 234.00	T.D. Kurtz Glass
install exhaust fans must be installed in teachers' lounge, custodial closets on main floor, custodial closet off of the Art room, and lower level custodial closets	\$0	Phase II Bid Award
clothes dryer in Home Ec. Room must vent to the exterior	\$0	Phase II Bid Award
Construct retaining wall, railing and leach tile along sidewalk north of locker rooms to facilitate drainage	TBD	TBD
Complete annual re-finish of gym floor (new gym)	\$ 2,765.00	Specialty Floors
Complete annual re-finish of gym floor (old gym)	\$ 1,273.00	Specialty Floors
Purchase new LED lighting for old gym (materials)	\$ 9,665.00	Crescent Electric Supply
Contract for labor to replace lighting in old gym with LED's (labor)	TBD	TBD

Eastland Elementary School (Shannon):

2017-18 Project Priorities	Prelim. Est.	Contractor
Replace glass in pre-school offices because borrowed lights are not fire rated	\$ 8,857.00	T.D. Kurtz Glass
Exterior concrete stairs in back (south) side of building are in poor condition	\$ 4,500.00	Greenfield Concrete
have tuckpointing evaluated and repaired as needed	<i>TBD</i>	<i>TBD</i>
painting interior classrooms and hallways in older sections of EES	\$ 25,068.00	Forest City Decorators
Replace urinals at EES	\$ 23,900.00	Northern IL Plumbing
Re-finish gym floor (contest gym)	\$ 1,334.00	Specialty Floors
Replace lighting in old gym with LED's (materials)	\$ 9,665.00	Crescent Electric Supply
Replace lighting in old gym with LED's (labor)	<i>TBD</i>	<i>TBD</i>
Replace lighting in contest gym with LED's (materials)	\$ 8,842.50	Crescent Electric Supply
Replace lighting in contest gym with LED's (labor)	<i>TBD</i>	<i>TBD</i>

Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

The Facilities Committee also discussed plans to continue monitoring water quality reports in Shannon as the Village completes quarterly testing as required by the Illinois EPA.

**Transportation Committee:**

A motion was made by **Heldt** and seconded by **Woessner** to trade-in buses #4 and #10 and to enter into a 2-year lease with **Midwest Transit** of Kankakee to lease a new 71-passenger and a new 77-passenger bus at a cost of \$21,234 per year. Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

The Committee studied the proposals received from three vendors and recommended that the District gradually move to leasing all buses as the current fleet ages out.

➤ **APPROVAL OF RISK MANAGEMENT PLAN:**

A motion was made by **Cassens** and seconded by **Heeren** to approve the Risk Management Plan as presented. Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

➤ **APPROVAL AND ADOPTION OF TAX LEVY:**

A motion was made by **Henze** and seconded by **Snider** to approve the tax levy for the 2017-2018 fiscal year. Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

➤ **APPROVAL OF HVAC BID:**

A motion was made by **Snider** and seconded by **Heeren** to approve the bid from **Commercial Mechanical** of Dunlap, IL for Phase II of the Eastland HVAC renovation project in the amount of \$1,189,000. Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

**NEW BUSINESS:**

➤ **APPROVAL OF FIELD TRIP:**

As part of the Character Education program, sixth graders are planning a service project for the “Feed My Starving Children Project” in Schaumburg.

A motion was made by **Heldt** and seconded by **Sturtevant** to approve the trip. Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

➤ **APPROVAL OF BOOSTER CLUB REQUEST:**

A motion was made by **Snider** and seconded by **Woessner** to approve Booster Club requests to sponsor two non-school youth basketball programs. Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

➤ **APPROVAL OF WORKERS COMPENSATION INSURANCE:**

A motion was made by **Henze** and seconded by **Heldt** to approve the Workers Compensation Insurance with **State National Insurance** in the amount of \$25,222. Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

➤ **1<sup>ST</sup> READING OF SCHOOL CALENDAR FOR 2017-18:**

The Board heard a first reading of the proposed calendar for 2017-2018. The calendar will be approved at the January meeting.

➤ **APPROVAL TO EXTEND FOOTBALL COOPERATIVE:**

A motion was made by **Cassens** and seconded by **Sturtevant** to approve an extension of the Eastland/Pearl City football cooperative agreements through the 2018 football season. Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

**CLOSED SESSION:**

A motion was made by **Heldt** and seconded by **Henze** to enter into closed session at 7:33 p.m. to consider information regarding:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

Roll call vote showed Cassens, Heeren, Heldt, Henze, Snider, Sturtevant and Woessner voting aye.  
**Motion carried.**

A motion was made by **Henze** and seconded by **Heldt** to exit closed session at 7:50 p.m. Voice vote showed all ayes. **Motion carried.**

A motion was made by **Henze** and seconded by **Heeren** to approve closed session minutes. Voice vote showed all ayes. **Motion carried.**

➤ **APPROVAL OF PERSONNEL:**

A motion was made by **Henze** and seconded by **Snider** to approve the following personnel actions:

- Approve the reassignment of **Rebekah Randecker** from part-time building aide to full-time 1-to-1 aide effective December 19, 2016.
- Approve the hire of **Lisa Barkalow** as a part-time classroom aide effective January 3, 2017, pending completion of pre-employment paperwork.
- Approve renewal of the following football coaches for the Eastland-Pearl City football cooperatives:
  - High School coaches:  
**Randy Asche – Kevin Koning – Myles Dunlap – Sean Downey – Riley Asche**
  - Jr. High coach:  
**Fred Lagos**
- Approve the following coaching volunteers for girls’ and boys’ basketball:
  - Boys’ Basketball – **Matt Hammer**
  - Girls’ Basketball – **Colleen Finn-Henze**
- Approve the following coaching volunteers for the Eastland and Pearl City football cooperatives:
  - High School volunteers:  
**Myles Dunlap III – Aaron Dinderman – Brock Musser – Brian Bull**
  - Jr. High volunteers:  
**Austin Fischer – Tyler Thomas**

➤ **ADJOURNMENT:**

A motion was made by **Heldt** and seconded by **Snider** to adjourn at 7:52 p.m. Voice vote showed all ayes. **Motion carried.**

These minutes are not official until approved by the Board of Education.

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William Woessner, President

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Jennifer Sturtevant, Secretary