

**EASTLAND SCHOOL DISTRICT #308**  
**REGULAR MEETING**  
**July 16, 2014 6:30 p.m.**  
**William Woessner, Presiding**

**MEMBERS PRESENT:** Janet Golden, Lorrie Heeren, Karl Henze, Connie Lower, Steven Snider, Jennifer Sturtevant and William Woessner.

**ADMINISTRATORS PRESENT:** Mark D. Hansen, Monica Burkholder, Darcie Feltmeyer

**OTHERS PRESENT:** DiAnn Adolph

**ADOPTION OF BOARD OF EDUCATION AGENDA:** A motion was made by **Henze** and seconded by **Golden** to approve the agenda as presented. Roll call vote showed Golden, Heeren, Henze, Lower, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

**CONSENSUS ITEMS:**

A motion was made by **Woessner** and seconded by **Lower** to accept the consensus items as presented:

- Minutes of the June 23, 2014 Regular Board of Education Meeting;
- Payment of Accounts Payable for the month of July, 2014;
- Approve the School Treasurer's Report for the month of June, 2014;

Roll call vote showed Golden, Heeren, Henze, Lower, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

**BOARD INPUT:**

Superintendent Hansen shared the following:

- Information regarding the Board Convention in November;
- Changes in procedures for registration that will be held at Eastland Jr/Sr High School on Tuesday, July 29 from 12:00 (noon) to 7:00 p.m and that parents/guardians will be able to complete most of the registration paperwork electronically prior to the 29<sup>th</sup>;
- Information on the Living Lanark Mapping initiative and the "Celebrate Lanark" event scheduled for this fall.

Members also discussed the need to update the District's promotional brochure as soon as possible.

**COMMUNICATIONS:**

- The Board received the annual report from the Agriculture/Science Department;
- A year-end report on transportation showing that the District reduced total miles traveled by 10,000 miles as compared to the previous year;
- The monthly summary provided by the Early Step Pre-School Director;
- A preliminary report from the Smart Energy Design Assistance Center (SEDAC) on an analysis of the District's energy usage and potential cost saving measures; and

- Year-end Average Daily Attendance (ADA) report submitted as part of each year's General State Aid Claim. The ADA report for 2013-14 showed an average of 33 less students attending Eastland schools than in 2012-13 due to declining enrollment.

## **OLD BUSINESS:**

### ➤ **ADMINISTRATOR COMPENSATION REPORT:**

The Board was presented with the Administrators' Compensation Report for 2014-2015. In 2009, Public Act 96-0434 created two new School Code provisions that require public school districts to annually prepare an itemized salary compensation report for every employee holding an administrative certificate and working in that capacity. The law requires that the report be updated annually, presented as an information item at a regular board meeting, and posted on the district website by October 1 of the school year. The new report is posted on the district website at [www.eastland308.com](http://www.eastland308.com) under the "District Info" link.

### ➤ **UPDATES ON IMPLEMENTATION OF AD HOC COMMITTEE:**

Superintendent Hansen shared information with regard to law enforcement response time for the Eastland Elementary in Shannon and Eastland Jr/Sr High School in Lanark; on-duty logs were reviewed to identify the number of student attendance days that an officer was on-duty, as well as the number when an officer was not on duty in each of the towns during the second semester of the 2013-14 school year.

Dr. Hansen shared:

- Short videos on the shatter-resistance qualities of 3M Window Security Films that can be applied to glass windows and doors, and the Bearcade door security devices that can be used with internal classroom doors. Both items are intended to "harden" the perimeter and interiors of school buildings and to make breaking and entering the facilities or classrooms more difficult and time-consuming. He estimated total costs for installing both items in the EES and EJSHS buildings at approximately \$32,000.
- Revised proposals for installation of Bluepoint pull-stations in the two buildings: one reducing the number of pull-stations and bringing the total cost down to \$39,611, and another allowing the District to purchase the service through a lease agreement with monthly payments over five years. Bluepoint is intended to work similarly to fire alarms by generating an immediate emergency call to police and an automated message to others in the building of a police emergency.

The Board directed the superintendent to re-convene the Ad Hoc Committee to prioritize projects, to evaluate annual expenditures for safety upgrades, and to bring a report to the August Board meeting.

### ➤ **SUMMER SCHOOL/CREDIT RECOVERY PROGRAM:**

Principal Burkholder shared a report on the Summer School/Credit Recovery program implemented at Eastland Jr/Sr High school for the first time this year. The report showed that 24 students in grades 7-12 attended the 3-hour per day sessions at the school for four weeks. Courses were offered through the Illinois Virtual School. Attendance during the four-week session was excellent, with 19 students having

perfect attendance. Three students dropped, and the two remaining students had only 1 day of absence. Twelve (12) of the students have already completed all assignments and passed the necessary assessments to receive the credit they needed to make-up, and Principal Burkholder was optimistic that another 5-8 of them would finish during the next two weeks. She recognized and thanked Counselor Anne Pilgrim for bringing the recommendation to the Board, and Rachel Todd for her work organizing and administering the program.

➤ **JUNE 9 AND 10 INSTITUTE DAYS:**

Principal Feltmeyer shared information on progress made during the end-of-year Teachers' Institute Days on June 9<sup>th</sup> and 10<sup>th</sup>. With the help of Anne Weerda of "Kids at the Core," most teachers were successful at identifying essential skills for their subject/courses. Nearly all have finalized one of their three annual assessments designed to measure students' growth and levels of mastery in those skill areas. Teachers will develop mirrored assessments to be administered in winter and spring. The principals commended the teachers for the quality and quantity of work accomplished over the two days.

**NEW BUSINESS:**

➤ **EMERGENCY CRISIS PLAN:**

Superintendent Hansen reported on the annual meeting to evaluate, review and revise the Emergency Crisis Plan and presented for a first reading the Risk Management Plan for 2014-15. Approval of the Risk Plan will be scheduled for the August 20 meeting.

➤ **YEAR-END BUDGET REVIEW & PRELIMINARY BUDGET FOR 2014-15:**

Dr. Hansen presented a summary of the 2013-14 year-end budget and presented the budget for 2014-15.

A motion was made by **Lower** and seconded by **Golden** to schedule a public budget hearing on Wednesday, August 20<sup>th</sup> at 6:30 p.m. Roll call vote showed Golden, Heeren, Henze, Lower, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

➤ **1<sup>ST</sup> READING OF PROPOSED REVISIONS TO COACHES' HANDBOOK:**

Principal Burkholder presented for a 1<sup>st</sup> Reading proposed revisions to the Coaches' Handbook for 2014-2015.

➤ **REQUEST FOR BOOSTER CLUB SPONSORSHIP:**

A motion was made by **Heeren** and seconded by **Woessner** to approve a request for Booster Club Sponsorship of a non-school youth basketball program for the fall of 2014. Roll call vote showed Golden, Heeren, Henze, Lower, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

**CLOSED SESSION:**

A motion was made by **Heeren** and seconded by **Golden** to enter into closed session at 7:35 p.m. to consider information regarding:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- Emergency security procedures and the use of personnel and equipment to respond to actual danger to the safety of employees, students, staff, the public or public property. 5 ILCS 120/2(c)(8).

Roll call vote showed Golden, Heeren, Henze, Lower, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

A motion was made by **Henze** and seconded by **Heeren** to exit closed session at 8:00 p.m. Voice vote showed all ayes. **Motion carried.**

A motion was made by **Lower** and seconded by **Henze** to approve closed session minutes. Voice vote showed all ayes. **Motion carried.**

#### **APPROVAL OF PERSONNEL:**

A motion was made by **Henze** and seconded by **Snider** to approve the following personnel actions:

- Approve and accepted the resignation of **Luann Stephenson** as a special route and substitute bus driver for 2014-15
- Approve and accepted the resignation of **John Prowant** as Director of Operations effective July 11, 2014.
- Approve the hire of **Kyle Todd** as Director of Operations effective August 1, 2014.
- Approve the re-assignment of **Rebecca Green** from half-time to full-time building/classroom aide for the 2014-15 school year
- Approve the re-assignment of **Mike Prendergast** from Special Rt. Driver to Regular Rt. Driver for the 2014-15 school year
- Approve the re-assignment of **Joe Gillis** from sub bus driver to the WACC/Thome Special Rt. for the 2014-15 school year
- Approve assignment of an additional special route for an individual special needs student to **Janessa Gravenstein** for 2014-15.
- Approve the hire of **Michael Bushman** as a substitute bus driver for the 2014-15 school year pending submission of all required paperwork and certifications.
- Approve the hire of **Dan Beyer** as a substitute bus driver and substitute custodian for the 2014-15 school year pending submission of all required paperwork and certifications.

- Approve and accepted the resignation of **Guy Pauley** as cross country coach for the 2014 season.
- Approve the hire of **Kim Haverland** as Cross Country Coach for the 2014 season
- Approve the hire of **Jim Pierce** as a Fresh/Soph Volleyball Coach for the 2014 season
- Approve the hire of **Keali Engelkens** as a Fresh/Soph Softball Coach for the 2015 season.
- Approve **Todd Marsh** as a volunteer for the Eastland-Pearl City Football Co-operative for the 2014 season.
- Approve continuing to post the following positions

**Non-Certified positions:**

- Sub Bus Drivers

**Differential positions:**

- Freshman Volleyball Coach
- Assistant Spring Play Director

Roll call vote showed Golden, Heeren, Henze, Lower, Snider, Sturtevant and Woessner voting aye. **Motion carried.**

A motion was made by **Heeren** and seconded by **Lower** to adjourn at 8:02 p.m. Voice vote showed all ayes. **Motion carried.**

These minutes are not official until approved by the Board of Education.

---

William Woessner, President

---

Janet Golden, Secretary