

**EASTLAND COMMUNITY UNIT SCHOOL DISTRICT #308**

**Board of Education Meeting**

**July 19, 2018**

**6:30 p.m.**

**Lorrie Heeren, Presiding**

**MEMBERS PRESENT:** Diann Cassens, Lorrie Heeren, Brian Heldt, Karl Henze, Anthony Preston, Steven Snider, and Jennifer Sturtevant

**ADMINISTRATORS PRESENT:** Mark D. Hansen, Monica Burkholder, Angela Mahoney

**OTHERS PRESENT:** Michele Hartman, Jim Helton

**ADOPTION OF BOARD OF EDUCATION AGENDA:**

A motion was made by **Heldt** and seconded by **Preston** to adopt the agenda as presented. Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.

**Motion carried.**

**CONSENSUS ITEMS:**

A motion was made by **Henze** and seconded by **Heldt** to accept the consensus items as presented:

- Minutes of the June 20, 2018 Public Budget Hearing and Regular Board of Education meeting; destruction of the audiotape minutes of the April 17, 2017 Executive session, per statute;
- Payment of Accounts Payable for the month of July, 2018 in the amount of \$368,541.27;
- Approve the School Treasurer's Report for the month of June, 2018;

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.

**Motion carried.**

**BOARD INPUT:**

The following items were discussed:

- Board of Education Scholarship
- Dates for upcoming Committee Meetings:
  - o Facilities Committee
  - o Finance Committee
- Possible trip to Springfield ISBE meeting August 8, regarding birth to 3 services
- Registration for 2018-19: Tuesday, July 24, 12:00-7:00pm @ EJSHS

## **RECOGNITION OF VISITORS:**

Jim Helton from IASB was introduced. He will be speaking to the Board regarding the upcoming Superintendent search.

## **COMMUNICATIONS:**

Dr. Hansen updated the Board members on the status of funding for the Birth to 3 grant. ISBE has approved an extension to use funds previously awarded to expand and improve the program to supplant funds that Carroll County would have received for 2018-19 if the grant had been approved. This ensures that the Birth to 3 program can continue for 2018-19, but does not resolve the problem with funding over the subsequent 4 years. Hansen reported that since the June meeting, ISBE has allocated additional funds for qualified programs that were not approved for funding. Carroll County is waiting to hear if they will receive these additional funds, and whether this will be a four year commitment.

## **OLD BUSINESS:**

### **> PRESENTATION AND DISCUSSION OF THE IASB EXECUTIVE SEARCH PROCESS**

The Board heard a presentation from Jim Helton of the Illinois Association of School Boards (IASB) Executive Search Service. Dr. Helton explained how IASB Superintendent Searches are conducted, how stakeholders are consulted in the process, a proposed timeline and costs. Jim shared information about his background as a rural superintendent, as well as data on the firm's success rate in placing superintendents. Dr. Helton said the focus of the IASB process is "fit" - they work hard to ensure that the final candidate is a good fit for the Board, the District and the community.

### **> APPROVAL TO SEEK OPTIONS OF AN INTERGOVERNMENTAL AGREEMENT TO PURCHASE SERVICES OF A SCHOOL RESOURCE OFFICER**

A motion was made by **Heldt** and seconded by **Sturtevant** to approve the draft of a proposed intergovernmental agreement, as presented.

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.

**Motion carried.**

## **NEW BUSINESS:**

### **> PRESENTATION OF THE 2018-19 TENTATIVE BUDGET AND APPROVAL TO DISPLAY AND HOLD A PUBLIC BUDGET HEARING**

A presentation from Superintendent Hansen on the tentative budget for the 2018-19 school year showed the budget to be balanced, with revenues projected to meet expenditures. The budget will be on display on the District website at [www.eastland308.com](http://www.eastland308.com) and available in the District Office at Eastland Jr/Sr High School.

A motion was made by **Henze** and seconded by **Cassens** to approve the 2018-19 Tentative Budget for display and hold a public hearing at 6:30 p.m. on Wednesday, August 22, 2018, as presented.

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.

**Motion carried.**

➤ **PRESENTATION OF THE 2018-19 ADMINISTRATORS' COMPENSATION REPORT**

Superintendent Hansen presented the Administrators' Compensation Report for 2018-19; Illinois School Code requires that a report be presented annually as an information item at a regular board meeting and posted on the District's website.

➤ **APPROVAL OF A PROCESS AND TIMELINE FOR THE 2019-20 SUPERINTENDENT SEARCH**

A motion was made by **Heldt** and seconded by **Snider** to contract with the Illinois Association of School Boards (IASB) to conduct the search for a new Eastland superintendent, who will start with the 2019-20 school year. The process will begin immediately at a cost of \$6,900.00, as presented.

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.

**Motion carried.**

➤ **1st READING OF PROPOSED REVISIONS TO DISTRICT'S RISK MANAGEMENT PLAN**

The Board tabled an informational discussion until August.

**CLOSED SESSION:**

A motion was made by **Heldt** and seconded by **Preston** to enter into closed session at 8:20 p.m. to consider information regarding:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

- The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(9).

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.  
**Motion carried.**

A motion was made by **Henze** and seconded by **Heldt** to exit closed session at 8:51 p.m.  
 Voice vote showed all ayes. **Motion carried.**

A motion was made by **Henze** and seconded by **Heldt** to approve closed session minutes. Voice vote showed all ayes. **Motion carried.**

➤ **APPROVAL OF PERSONNEL:**

A motion was made by **Cassens** and seconded by **Heeren** to approve the following personnel actions:

- Approved the hire of **Greg Zumdahl** as Asst. Boys Basketball Coach for the 2018-19 school year.
- Approval to continue to post the following differential vacancies:
  - Assistant Boys Basketball Coach
  - Assistant Play Director
  - Yearbook Advisor
  - Jr. High Girls Track Coach
- Approved the reassignment of **Amy Schubert** and **Marcie Blevins** from part-time to full-time paraprofessionals for the 2018-19 school year.
- Approved the reassignment of **Amy Schubert** from EES to full-time 1:1 Aide at EJSHS for the 2018-19 school year.
- Approved the reassignment of **Tracy Blount** from EJSHS custodian to full-time, daytime Head Custodian at EES for the 2018-19 school year.
- Approved the hire of **Brenda Stover** as full-time second shift custodian at EJSHS for the 2018-19 school year, effective August 1, 2018.

- Approved the hire of **Carl Lyons** as a substitute bus driver for the 2018-19 school year, pending successful completion of his training, licensing, and physical examination requirements.
- Approved the posting of the following positions:
  - Bus Drivers, regular and substitute route drivers

Roll call vote showed Cassens, Heeren, Heldt, Henze Preston, Snider, and Sturtevant voting aye.  
**Motion carried.**

A motion was made by **Heldt** and seconded by **Heeren** to approve the a resolution to correct the multi-year employment contract of Superintendent **Mark Hansen** to align annual allotted sick leave to the same number of days as all certified employees.

Roll call vote showed Cassens, Heeren, Heldt, Henze Preston, Snider, and Sturtevant voting aye.  
**Motion carried.**

#### **ADJOURNMENT:**

A motion was made by **Heldt** and seconded by **Cassens** to adjourn at 8:55 p.m.  
Voice vote showed all ayes. **Motion carried.**

These minutes are not official until approved by the Board of Education.

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Lorrie Heeren, President

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Jennifer Sturtevant, Secretary