

**EASTLAND COMMUNITY UNIT SCHOOL DISTRICT #308**

**Board of Education Meeting**

**August 22, 2018**

**6:34 p.m.**

**Lorrie Heeren, Presiding**

**MEMBERS PRESENT:** Diann Cassens, Lorrie Heeren, Brian Heldt, Karl Henze, Anthony Preston, Steven Snider, and Jennifer Sturtevant

**ADMINISTRATORS PRESENT:** Mark D. Hansen, Monica Burkholder, Angela Mahoney

**OTHERS PRESENT:** Michele Hartman, Rachel Todd, Keali Eich, Dan Beyer, Tina Dickman

**ADOPTION OF BOARD OF EDUCATION AGENDA:**

A motion was made by **Heldt** and seconded by **Preston** to adopt the agenda as presented. Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.

**Motion carried.**

**CONSENSUS ITEMS:**

A motion was made by **Henze** and seconded by **Heldt** to accept the consensus items as presented:

- Minutes of the July 19, 2018 Regular Board of Education meeting and the August 7, 2018 Special Board of Education meeting; destruction of the audiotape minutes of the April 17, 2017 Executive session, per statute;
- Payment of Accounts Payable for the month of August, 2018 in the amount of \$367,974.59;
- Approve the School Treasurer's Report for the month of July, 2018;

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.

**Motion carried.**

**BOARD INPUT:**

The following items were discussed:

- Dates for upcoming Committee Meetings:
  - o Facilities Committee -- members are invited to attend a meeting on Friday, August 24 with Willett Hoffman and Law Excavating to review progress made on the Baseball Concourse/Drainage Project at Eastland Jr/Sr High School.
  - o Finance Committee

## **RECOGNITION OF VISITORS:**

President Heeren thanked the visitors for attending and commented it was nice to see some of the school staff present.

## **COMMUNICATIONS:**

Dr. Hansen shared a report on the status of Early Childhood programs in the county. Carroll County Early Step Director, Darcie Feltmeyer, reported that funding has been restored. This was a direct result of the efforts of Feltmeyer, Rep. Tony McCombie and the Carroll County Superintendents who worked aggressively to bring the error to the attention of the State Board of Education and state representatives in the General Assembly. The grant provides funding to pay for the salaries of parent educators and other staff. Hansen also shared an email from teacher/coach Nicole Brinker on the accomplishments of 23 girls who completed workouts throughout the summer to improve their strength and fitness. He thanked Coach Brinker and all staff who encouraged and supervised these girls and other students/athletes in the fitness center during the summer of 2018.

## **OLD BUSINESS:**

### **➤ APPROVAL OF THE 2018-2019 BUDGET**

A motion was made by **Snider** and seconded by **Preston** to approve the 2018-2019 budget, as presented.

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

### **➤ UPDATE AND REVIEW OF THE IASB EXECUTIVE SEARCH PROCESS**

The Board heard a report on the next phases in the Superintendent Search being conducted by Jim Helton of the IASB Executive Search Service. Dr. Helton has indicated that the position has been posted statewide and regionally, and aggressive advertising will start in mid-September. There will be a survey link available soon for Board members, staff and community input. Dr. Helton plans to attend the September Board meeting to share the survey results, a vacancy brochure to be used in advertising and to get direction from the Board regarding the next steps in the process.

### **➤ REPORT ON INTERGOVERNMENTAL AGREEMENT TO PURCHASE SERVICES OF A SRO WITH COMMUNITY MUNICIPALS**

Dr. Hansen provided a brief update on progress made toward a possible agreement with the City of Lanark and Village of Shannon to purchase the services of a School Resource Officer (SRO). Hansen will be attending city council and village board meetings in September to discuss the

framework of a possible agreement. He plans to update the Board of Education on any progress made during the September Board of Education meeting.

➤ **APPROVAL OF WRESTLING COOP AGREEMENT WITH WEST CARROLL**

A motion was made by **Heldt** and seconded by **Preston** to approve a 2-year renewal of the wrestling cooperative agreement with West Carroll for both 2019 and 2020 seasons, as presented.

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.  
**Motion carried.**

➤ **REPORT ON SUMMER SCHOOL PROGRAMMING IN 2018**

The Principals shared reports on summer programming offered at Eastland. Students in grades K-2 received instructional reading support, students in grades 7-12 successfully earned credits for courses not previously passed, and more than 40 students successfully completed the classroom portion of their Driver Education training. The District provided transportation, if needed, for all students interested and eligible to participate in these summer programs.

**NEW BUSINESS:**

➤ **APPROVAL OF FIELD TRIP REQUESTS**

A motion was made by **Cassens** and seconded by **Heeren** to approve the following field trips:

- 2nd grade, Sep 20, 2018 to Camp Benson in Mt. Carroll, IL
- FFA, Oct 24-27, 2018 to National FFA Convention in Indianapolis, IN
- FFA, Nov 9-10, 2018 to 360 Leadership Conference in Decatur, IL
- FFA, Dec 7-8, 2018 to State Dairy Foods & Agronomy in Champaign, IL
- FFA, Feb 8-9, 2019 to 212 Leadership Conference in Schaumburg, IL
- FFA, Apr 4-5, 2019 to State Dairy Cattle Judging in Centralia, IL

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.  
**Motion carried.**

➤ **APPROVAL OF BOOSTER CLUB REQUEST**

An amended motion was made by **Heldt** and seconded by **Preston** to approve a non-school youth basketball program and 6th grade volleyball program.

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.  
**Motion carried.**

➤ **FIRST READING OF PROPOSED REVISIONS TO THE DISTRICT'S RISK MANAGEMENT PLAN**

Superintendent Hansen presented for a first reading the District's Risk Management Plan. The plan will be presented to the Board for approval at the Regular September Board meeting.

➤ **REPORT ON 2018-19 PROFESSIONAL DEVELOPMENT PLANNING COMMITTEE AND APPROVAL TO AMEND THE DISTRICT CALENDAR**

Superintendent Hansen shared a report on a meeting of the 2018-19 Professional Development Planning Committee composed of staff members and administrators. The committee is requesting additional days of early dismissal for School Improvement planning.

A motion was made by **Preston** and seconded **Heeren** to approve amending the school calendar as recommended to add early dismissal days for school improvement, as follows:

- Tues, Sept 8, dismiss at 11:30
- Mon, Oct 15, 2018, dismiss at 11:30
- Fri, Jan 11, 2019, dismiss at 11:30
- Fri, Mar 15, 2019, dismiss at 11:30
- Tues, Apr 23, 2019, dismiss at 11:30

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye.

**Motion carried.**

➤ **REPORT ON ENROLLMENT AND ENROLLMENT TRENDS**

Superintendent Hansen presented a report on the District's enrollment as of the 6th day of school. Members discussed enrollment trends. The report showed enrollment down 14 students from the same time last year, a decline of about 2%, though enrollment is similar to that of 2014-15.

➤ **REPORT ON JR HIGH 7:7 FOOTBALL PROGRAM, WITH PROPOSED FUTURE CHANGES AND IMPROVEMENTS**

Principal Burkholder mentioned that there was proposed changes to Jr High 7:7 football being discussed; however, those discussions are on hold until a new agreement is made next year.

**CLOSED SESSION:**

A motion was made by **Heldt** and seconded by **Sturtevant** to enter into closed session at 7:21 p.m. to consider information regarding:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Roll call vote showed Cassens, Heeren, Heldt, Henze, Preston, Snider, and Sturtevant voting aye. **Motion carried.**

A motion was made by **Heldt** and seconded by **Henze** to exit closed session at 7:46 p.m. Voice vote showed all ayes. **Motion carried.**

A motion was made by **Heldt** and seconded by **Henze** to approve closed session minutes. Voice vote showed all ayes. **Motion carried.**

➤ **APPROVAL OF PERSONNEL:**

A motion was made by **Heldt** and seconded by **Heeren** to approve the following personnel actions:

- Approved and accepted the irrevocable notice of intent to retire of **Myles Dunlap, II** at the conclusion of the 2020-21 school year.
- Approved and accepted the resignation of **Fred Lagos** as Jr High Football Coach for the E-PC Cooperative, effective immediately.
- Approved the maternity leave request of **Stephanie Lamoreux** with an estimated start date of January 3, 2019 through an estimated return date of February 15, 2019.
- Approved the maternity leave request of **Keali Eich** with an estimated start date of October 6, 2018 through an estimated return date of October 29, 2018.
- Approved posting vacancies for substitute teachers to fill maternity leave vacancies:
  - 3rd Grade
  - 7th-8th Grade English/Language Arts
- Approved the hire of **Tracy Siegner** as a substitute aide and substitute cook.
- Approved the hire of **Kacie Brown** as a substitute aide.
- Approved the hire of **Craig Heckman** as Fr. Boys Basketball Coach for the 2018-19 school year.

- Approved the hire of **Rachel Todd** as Jr High Girls Track Coach for the 2018-19 school year.
  
- Approved continuing to post vacancies for the following differential positions:
  - 8th Grade Boys' Basketball Coach for 2018-19
  - Asst. Play Director for 2018-19
  - Yearbook Advisor for 2018-19
  
- Approved posting the following vacancies:
  - 1:1 Aide @ EES
  - Substitute Bus Drivers
  - Substitute Kitchen Assistants and Cooks

Roll call vote showed Cassens, Heeren, Heldt, Henze Preston, Snider, and Sturtevant voting aye.  
**Motion carried.**

**ADJOURNMENT:**

A motion was made by **Heldt** and seconded by **Preston** to adjourn at 7:49 p.m.  
Voice vote showed all ayes. **Motion carried.**

These minutes are not official until approved by the Board of Education.

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Lorrie Heeren, President

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Jennifer Sturtevant, Secretary